

SUMMER 2026

SUMMER 2026 Scheduling

Who	What	When
Faculty	2025-2026 Curriculum Submissions	Jan - Oct 2024
Curriculum Analyst	Updates curriculum in Colleague	Nov - Dec 2025
Instruction Office	Notify Division Offices/campus of Summer Term Common Start Date	Nov 3, 2025
Deans	Prepare SU26 schedules	Oct - Nov 7, 2025
Curriculum Analyst/IT	Submits IT ticket to roll schedule: SU25 to SU26 Rolls Schedule	Jan 16, 2026 Jan 21, 2026
Senior Secretaries	Schedule SU26 sections	Jan 22 - Feb 5, 2026
Deans/Secretaries	Distribute DRAFT SU26 SCHEDULE to faculty for review	Feb 19, 2026
Deans/ Senior Secretaries	SU26 SECTION COMPLETION <i>All must be complete. Changes after this date require VPI approval.</i> <ul style="list-style-type: none"> • SU26 sections entered • Faculty assigned on 1st line of FASC (STAFF assignments minimal) • Errors corrected in <i>Section Calculation Report</i> • Room conflicts resolved • Short-term census • Finalize Course Types on SECT: ZTC/LTC/HYBRD/ONLNE/CCAP/CISP 	February 20, 2026 5 PM
Instruction Office/ Senior Secretaries	Review and update Section Calculation and HC Load Reports	Feb 23, 2026
Senior Secretaries	Finalize ZTC & LTC Course Types on SECT	Feb 23, 2026
Facilities Specialist	Uploads schedules to EMS and notifies Divisions of room conflicts	Feb 24, 2026
Instruction Office	-Follow up with Barnes & Noble regarding textbooks -Submits IT ticket to Go Live: SU26	Feb 27, 2026
Instruction Office	SU26 SCHEDULES GO LIVE on connectColumbia by Instruction Office	March 2, 2026
Instruction Office	Submits IT ticket to update Class Search default from SP26 to SU26	Apr 1, 2026
SU26	PRIORITY REGISTRATION	MARCH 30, 2026
SU26 Starts	SUMMER 2026	May 4, 2026

All dates subject to change. Updated 1/28/26