

SUMMER 2026

SUMMER 2026 Scheduling

Who	What	When
Faculty	2025-2026 Curriculum Submissions	Jan - Oct 2024
Curriculum Analyst	Updates curriculum in Colleague	Nov - Dec 2025
Instruction Office	Notify Division Offices/campus of Summer Term Common Start Date	Nov 3, 2025
Deans	Prepare SU26 schedules	Oct - Nov 7, 2025
Curriculum Analyst/IT	Submits IT ticket to roll schedule: SU25 to SU26 Rolls Schedule	Jan 16, 2026 Jan 21, 2026
Senior Secretaries	Schedule SU26 sections	Jan 22 - Feb 5, 2026
Deans/Secretaries	Distribute DRAFT SU26 SCHEDULE to faculty for review	Feb 19, 2026

SU26 SECTION COMPLETION

All must be complete. Changes after this date require VPI approval.

Deans/ Senior Secretaries	<ul style="list-style-type: none"> SU26 sections entered Faculty assigned on 1st line of FASC (STAFF assignments minimal) Errors corrected in <i>Section Calculation Report</i> Room conflicts resolved Short-term census Finalize Course Types on SECT: ZTC/LTC/HYBRD/ONLNE/CCAP/CISP 	February 20, 2026 5 PM
Instruction Office/ Senior Secretaries	Review and update Section Calculation and HC Load Reports	Feb 23, 2026
Senior Secretaries	Finalize ZTC & LTC Course Types on SECT	Feb 23, 2026
Facilities Specialist	Uploads schedules to EMS and notifies Divisions of room conflicts	Feb 24, 2026
Instruction Office	-Follow up with Barnes & Noble regarding textbooks -Submits IT ticket to Go Live: SU26	Feb 27, 2026

Instruction Office	SU26 SCHEDULES GO LIVE on connectColumbia by Instruction Office	March 2, 2026
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Instruction Office	Submits IT ticket to update Class Search default from SP26 to SU26	Apr 1, 2026
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SU26	PRIORITY REGISTRATION	MARCH 30, 2026
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SU26 Starts	SUMMER 2026	May 4, 2026
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