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# Instructional Program Review

## General Information

1. Name of department (program) under review.

English

2. Who is the person(s) submitting the Program Review form?

Rebecca Slate
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3. What is the current academic year (i.e. 2022-23)?

2022-2023
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4. Please describe the department/program, its staff and faculty, etc.

3 full time: Rebecca Slate, Craig Johnston, Kim Pippa-Tonnesen. 4+ Part time
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5. Please describe how this department's/program's mission relates to the college's [mission](#) and [strategic goals](#).

The English department supports the college mission by providing foundational skills to our students in the Sierra foothills. In addition, the department curriculum focuses on helping students integrate into the college community and become independent, life-long learners. Because composition skills are required for so many degrees and certificates, the English department is critical for reducing barriers to completion and increasing workforce and transfer readiness. In addition, the department's commitment to diverse authorial voices promotes representation which helps to reduce equity gaps.
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## Department Data Sheet

1. Review the Department Summary Data Table. What are the strengths? What are the challenges or areas of improvement? What is the impact on students? Respond to a minimum of three trends such as census enrollment, FTES/FTEF, course success rate, course retention rate, etc.

The number of sections offered has fallen as a result of AB 705/1705 implementation. Although we are no longer offering as many courses, we are helping students complete English 1A sooner. This shift is one of the strengths of the department. Overall, our course success rate has fallen below 70%. Although this is an expected side effect of AB 705/1705, the department still needs to work harder to increase our success rate. This is an area of weakness that we must address in the coming year. One possible solution would be to implement a writing center on campus to support student success. The course retention rate has fallen, which has a negative impact on students. I know the decline corresponds with increased face-to-face offerings, but that does not equal causation or even correlation since I do not have the breakdown of the data by modality. However, students failing to complete a semester is a major concern that needs to be investigated further.

2. Review the Department Student Equity – Success Rates Data Table. What are the strengths? What are the challenges or areas of improvement? What is the impact on students?

Our most successful students seem to be our dual enrollment and CCAP students. The college needs to continue to promote dual enrollment. We can improve our numbers for Filipino, Hispanic, and Native American students. To begin, we can strive to include more literature and authors from these backgrounds in our course materials. Finally, our non-binary students have a significant equity gap. As instructors, we can make efforts to make non-binary students feel safe and welcome. As a college, support groups and activities should also reflect the college's commitment to LGBTQ+ issues and support.

3. Review the Program (Department) SLO Data Table. How does your department support ISLOs? What are the strengths and challenges? What is the impact on the college mission?

Literature is a major conveyor of culture, and our success (95%) in that area reflects that. As one of the main departments responsible for the communication ISLO, it seems important that our success rate be higher in that area. However, considering the recent changes with AB 705, we are also responsible for being gatekeepers to not allow students without sufficient reading and composition skills to pass. Since students no longer have a scaffolded sequence of courses to lead up to English 1A to gain necessary skills, our least prepared students simply need more than one attempt to learn all of the skills necessary to pass. We mainly support the college mission by providing foundational skills in reading and writing (communication).

## Award Data Sheet

1. Review both tables on the Award Data Sheet. What are the strengths? What are the challenges or areas of improvement? What is the impact on students?

The number of students pursuing a degree in English has dropped significantly over the past years, which may simply be a result of overall lower college enrollment. It appears that counselors often use English as a filler degree until students pick a major thus it appears that most students enroll as English majors but fail to actually get the AAT. Although we could make a push to encourage more students to major in English, we could also explore a different degree offering such as a Liberal Studies degree with an concentration in Writing (such as offered as Stan State).

## Course Data Sheet

1. Review the Course Summary Data Table for each course. What are the trends for enrollment, retention, and success rates? What are the strengths? What are the challenges or areas of improvement? What is the impact on students?

Waitlists continue to be high in English 1A despite efforts to increase section numbers. It seems odd that we removed the whole developmental sequence, yet the total sections of English 1A offered has not increased. We have already made some major changes that are not yet implemented such as deactivating unpopular courses (Shakespeare & World Literature) and creating new courses (Children's Lit and AA Lit & the Black Experience). Also, English 1B will no longer count as a critical thinking course after this summer, so we expect enrollment to drop in that course but increase in English 1C. Basically, the department is in a state of limbo at the moment waiting for curriculum and articulation to catch up with our vision.

2. Review the Student Learning Outcomes Data Table for each course. What are the strengths and challenges? What is the impact on the college mission?

The data sheets do not seem to reflect our current SLOs. However, the SLO success rate in our composition classes has fallen in response to AB 705. Again, this is expected due to underprepared students enrolling in the course. Again, a writing center would be most beneficial for support students across the disciplines, but especially in composition courses. On the whole, we are doing well at culture and community overall. Literature continues to be a unifying force and a great introduction to other cultures. The college's mission to provide foundational skills is impacted by the low success rate in communication CSLOs.

## Curriculum Analysis

1. What courses and awards are due for 5-year review? Go to the Curriculum website and click on the (name of tab) recommended for this department's curriculum (course and awards)?

All curriculum is up to date; however, English 17, 18, 46, 47, 49, & 1A will be due again soon. Our award is also not due for review.

## Goal Setting

On the following pages, please establish goals for your department. Keep in mind the purpose of the Program Review to drive continuous improvement, as well as to help establish a need for funding or other support to achieve improved outcomes. **What sorts of things will the department be doing, or would like to be doing, to maintain, expand, or improve excellent instructional delivery?**

This template has space to establish up to three goals. If you wish to add more goals, additional forms are available in the Teams folder.

## Goal 1

1. State the status of this goal (new, in-progress, or completed):

In-progress

2. State this goal in one or two sentences?

Goal 1A: The acquisition of a designated computer lab for the English Department is highly likely to increase retention and success for English 1A and English 1AE students. An increase in success of all English students is also anticipated.

3. What is a short name for this goal?

Computer Lab

4. In what ways will achieving the goal support the college's mission and/or core values?

The computer lab will help students master foundational skills and will create a supportive and engaging learning environment.

5. List the college-wide strategic goals that will be addressed by this goal (include all that apply and remove any that do not apply).

- Increase award completion
- Reduce barriers to completion
- Reduce equity gaps
- Increase transfer readiness
- Increase workforce readiness
- Maintain institutional stability

6. What steps are you going to take to achieve this goal?

Advocating with administration and appropriate committees are about the need for dedicated English space on campus.

7. How are you going to measure completion of this goal?

Once a building is designated as an English building

8. If this goal was completed or is in progress, please provide an update and summarize efforts.

Part of this goal was achieved by the purchase of two computer carts with computers. The English department now has access to computers during instructional times.

9. Briefly describe or list the types of resources (staffing, equipment, technology, facilities, etc.) that are needed to support and achieve this goal. Then enter all resource requests through the Resource Allocation Requests link below.

A building with computers is needed.

## Resource Allocation Requests

- Enter all resource requests with detailed information through the following link:

## Resource Allocation Requests

## Goal 2

1. State the status of this goal (new, in-progress, or completed):

In progress

2. State this goal in one or two sentences?

We have a goal to increase the number of students attempting English 1A/1AE during their first year.

3. What is a short name for this goal?

First Year Enrollment

4. In what ways will achieving the goal support the college's mission and/or core values?

Students will be better prepared for all courses that require writing, and the college will receive more funding through the current funding formula.

5. List the college-wide strategic goals that will be addressed by this goal (include all that apply and remove any that do not apply).

- Increase award completion
- Reduce barriers to completion
- Reduce equity gaps
- Increase transfer readiness
- Increase workforce readiness
- Maintain institutional stability

6. What steps are you going to take to achieve this goal?

Better communications with counselors – perhaps an email?  
Welcome week & other outreach events – perhaps a flyer?  
Inform relevant admin of the need so that they can support efforts.

7. How are you going to measure completion of this goal?

I do not have the data for this goal this year, but I would like to see it increase by 10%

8. If this goal was completed or is in progress, please provide an update and summarize efforts.

We have reached out to counseling, but further outreach is necessary. We did discuss the need with some admin, but more outreach is necessary.

9. Briefly describe or list the types of resources (staffing, equipment, technology, facilities, etc.) that are needed to support and achieve this goal. Then enter all resource requests through the Resource Allocation Requests link below.

Print flyers explaining to students to take math and English in their first year.

## Resource Allocation Requests

- Enter all resource requests with detailed information through the following link:  
[Resource Allocation Requests](#)

### Goal 3

1. State the status of this goal (new, in-progress, or completed):

In progress

2. State this goal in one or two sentences?

Evaluate the effectiveness & increase effectiveness of English 1A:E

3. What is a short name for this goal?

Evaluate the effectiveness of 1A:E

4. In what ways will achieving the goal support the college's mission and/or core values?

English 1A:E will help students master foundational skills and will create a supportive and engaging learning environment.

5. List the college-wide strategic goals that will be addressed by this goal (include all that apply and remove any that do not apply).

- Increase award completion
- Reduce barriers to completion
- Reduce equity gaps
- Increase transfer readiness
- Increase workforce readiness
- Maintain institutional stability

6. What steps are you going to take to achieve this goal?

First, we need to request data at the completion of this year to evaluate the first year of teaching.

Second, we need to meet to develop strategies to increase success rates.

Third, advocate for a writing lab to support these vulnerable students.

7. How are you going to measure completion of this goal?

A steady increase in success over a couple years.

8. If this goal was completed or is in progress, please provide an update and summarize efforts.

We only have one semester of data so far. We can compare that to English 1A, but we need to wait for more complete data, and then request specific data to analyze.

9. Briefly describe or list the types of resources (staffing, equipment, technology, facilities, etc.) that are needed to support and achieve this goal. Then enter all resource requests through the Resource Allocation Requests link below.

Researcher data

## Resource Allocation Requests

- Enter all resource requests with detailed information through the following link:  
[Resource Allocation Requests](#)

## Submit

- When you have completed all areas of the Program Review as outlined above, notify your dean by typing the @ symbol and your dean's name in the box below (e.g. @Sean Osborn, @Steve Amador, etc.).

@Sean Osborn

@Jeri Pourchot

## Dean's Review and Feedback

Deans: Please review the form above and place any thoughts or feedback that you have in the space below. Feedback from AAC, counseling, industry, etc. can be included. When completed, please put the @ symbol and the faculty member name(s) at the end so that they will get notified when your review is completed.

English has historically been a strong discipline on campus. AB705 and AB1705 have highlighted the importance of transfer level English courses for students. We have had strong success rates on campus. One of the largest groups of students are first time and dual enrolled students. We currently have computer carts to assist students in classes, but a dedicated computer lab would definitely be helpful. Finding the space may be difficult however.