# Contents

# Instructional Program Review

## General Information

1. Name of department (program) under review.

   Education

2. Who is the person(s) submitting the Program Review form?

3. What is the current academic year (i.e. 2022-23)?

   2022-23

4. Please describe the department/program, its staff and faculty, etc.

   Education is a small department with no full-time faculty. There are only two courses and one award. Many of the requirements and electives for the award are part of other departments.

5. Please describe how this department's/program's mission relates to the college's [mission](#) and [strategic goals](#).

   Supports an ADT award – Transfer. And prior courses have historically been used to help faculty with online course development.

## Department Data Sheet

1. Review the Department Summary Data Table. What are the strengths?  What are the challenges or areas of improvement?  What is the impact on students? Respond to a minimum of three trends such as census enrollment, FTES/FTEF, course success rate, course retention rate, etc.

> See below.

2. Review the Department Student Equity – Success Rates Data Table. What are the strengths?  What are the challenges or areas of improvement?  What is the impact on students?

> CEDUC-11 success rates are lower than the collegewide average. This course is predominantly female students and marginalized populations. There is not a major disproportionate impact among success rates but there is in retention rates.

3. Review the Program (Department) SLO Data Table. How does your department support ISLOs? What are the strengths and challenges?  What is the impact on the college mission?

> ISLO mappings are missing for both active CEDUC courses.

## Award Data Sheet

1. Review both tables on the Award Data Sheet. What are the strengths?  What are the challenges or areas of improvement?  What is the impact on students?

   > The Learning Design & Technology Certificate is no longer offered which means that Elementary Teacher Education AAT is the only award. The award is relatively new, being four years old and has seen seven students that have obtained the award. This is in alignment with other areas with low completion rates. The CEDUC-11 course is related to multiple awards in Child Development and the Social and Behavioral Sciences AA which has seen large growth since inception.

## Course Data Sheet

1. Review the Course Summary Data Table for each course. What are the trends for enrollment, retention, and success rates?  What are the strengths?  What are the challenges or areas of improvement?  What is the impact on students?

   > CEDUC-11 had an increase in fill-rates pre-COVID but dropped significantly during COVID. The course has increased in fill-rates but are still relatively low and have not returned to their peak in 2019-20. Only one section is offered each academic year. Because of other options available to students, the decreased student enrollment has not negatively impacted award completions. CEDUC-12 has been offered but has been cancelled 3 times and is not connected to any award.

2. Review the Student Learning Outcomes Data Table for each course. What are the strengths and challenges?  What is the impact on the college mission?

   > CEDUC-11 and CEDUC-12 need to have their CSLOs mapped to ISLOs. All assessments were done in 2021-22 and 2022-23. CSLO assessments are high for CEDUC-11. CEDUC is not on the Course 5 Year Review Tracker.

1. What courses and awards are due for 5-year review? To find this information, go to the Curriculum Committee webpage and click on the following links in the left menu bar: Course 5 Year Review Tracker link and Award 5 Year Review Tracker link.

> CEDUC-12 is on the sunset list as it has been cancelled for the last 3 years. However, it does not have an impact on any award. No review is needed for the award.

# Goal Setting

On the following pages, please establish goals for your department. Keep in mind the purpose of the Program Review to drive continuous improvement, as well as to help establish a need for funding or other support to achieve improved outcomes. **What sorts of things will the department be doing, or would like to be doing, to maintain, expand, or improve excellent instructional delivery?**

This template has space to establish up to three goals. If you wish to add more goals, additional forms are available in the Teams folder.

## Goal 1

1. State the status of this goal (new, in-progress, or completed):

> New

2. State this goal is one or two sentences?

> Discuss with Academic Senate and Curriculum Committee if this course is better served as part of child development or if it should remain in education.

3. What is a short name for this goal?

> Education department review

4. In what ways will achieving the goal support the college's mission and/or core values?

> A review of the department and this class will help with clarity for students but moving the course into an area where similar courses already exist.

5. List the college-wide strategic goals that will be addressed by this goal (include all that apply and remove any that do not apply).

> − Increase award completion
> − Reduce barriers to completion
> − Reduce equity gaps
> − Increase transfer readiness
> − Increase workforce readiness
> − Maintain institutional stability

6. What steps are you going to take to achieve this goal?

> - Discuss with Child Development
> - Discuss with Academic Senate
>   - o Determine who makes the change
> - Discuss with Juan Pable
> - Discuss with Elyssa
> - Discuss with Curriculum Committee
> - If approved, initiate the course name synonym change

7. How are you going to measure completion of this goal?

> By moving the course or not

8. If this goal was completed or is in progress, please provide an update and summarize efforts.

> N/A

9. Briefly describe or list the types of resources (staffing, equipment, technology, facilities, etc.) that are needed to support and achieve this goal. Then enter all resource requests through the Resource Allocation Requests link below.

> Faculty member to initiate the process

## Resource Allocation Requests

- Enter requests in the Program Review Resource Allocations Request From (Secured – YCCD Login Required) located on the [Program Review webpage](Program Review webpage) under the Resource Allocation Requests heading.

## Goal 2

1. State the status of this goal (new, in-progress, or completed):

2. State this goal is one or two sentences?

3. What is a short name for this goal?

4. In what ways will achieving the goal support the college's mission and/or core values?

5. List the college-wide strategic goals that will be addressed by this goal (include all that apply and remove any that do not apply).
   - Increase award completion
   - Reduce barriers to completion
   - Reduce equity gaps
   - Increase transfer readiness
   - Increase workforce readiness
   - Maintain institutional stability

6. What steps are you going to take to achieve this goal?

7. How are you going to measure completion of this goal?

8. If this goal was completed or is in progress, please provide an update and summarize efforts.

9. Briefly describe or list the types of resources (staffing, equipment, technology, facilities, etc.) that are needed to support and achieve this goal. Then enter all resource requests through the Resource Allocation Requests link below.

## Resource Allocation Requests

- Enter requests in the Program Review Resource Allocations Request From (Secured – YCCD Login Required) located on the [Program Review webpage](#) under the Resource Allocation Requests heading.

## Goal 3

1. State the status of this goal (new, in-progress, or completed):

2. State this goal is one or two sentences?

3. What is a short name for this goal?

4. In what ways will achieving the goal support the college's mission and/or core values?

5. List the college-wide strategic goals that will be addressed by this goal (include all that apply and remove any that do not apply).
   - Increase award completion
   - Reduce barriers to completion
   - Reduce equity gaps
   - Increase transfer readiness
   - Increase workforce readiness
   - Maintain institutional stability

6. What steps are you going to take to achieve this goal?

7. How are you going to measure completion of this goal?

8. If this goal was completed or is in progress, please provide an update and summarize efforts.

9. Briefly describe or list the types of resources (staffing, equipment, technology, facilities, etc.) that are needed to support and achieve this goal. Then enter all resource requests through the Resource Allocation Requests link below.

## Resource Allocation Requests

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## Submit

- When you have completed all areas of the Program Review as outlined above, notify your dean by typing the @ symbol and your dean's name in the box below (e.g. @Sean Osborn, @Steve Amador, etc.).

## Dean's Review and Feedback

Deans: Please review the form above and place any thoughts or feedback that you have in the space below.  Feedback from AAC, counseling, industry, etc. can be included. When completed, please put the @ symbol and the faculty member name(s) at the end so that they will get notified when your review is completed.

I support looking at the need for this course to be its own department or should this course be moved to child development where the other similar courses already exist.