

Columbia College Lakeside Café

Catering Order Request Form

Please submit at least one (1) week in advance. Orders over \$500 require Business Office verification.

Event Information

Event Name:

Event Date:

Start Time:

End Time:

Event Location:

Contact Information

Contact Name:

Department / Program:

Email:

Phone:

Billing Information

Estimated Number of Guests:

Account Number:

Catering Request Details