



**Classified Senate Meeting Agenda**  
**Date: Dec. 14, 2018**  
**Time: 1:00-2:30pm**  
**Location: Manzanita Multipurpose Room**

**\*The Board reserves the right to move agenda items\***

- I. Call to Order:**
- II. Introduce guest:**
- III. Adoption of Agenda**
- IV. Approval of the Minutes:**
- V. Officers' Reports:**
  1. President—Doralyn Foletti
  2. President Elect-Tiffany Flies
  3. Vice President-Kelsie Gillen
  4. Secretary-Kyle Elkins
  5. Treasurer—Cindy Kositsky
  6. Area Reps– Emily Schmittle, Torri Kever, Jessica Shapiro, Christa Bartels
- VI. College Wide Committee Reports:**
  1. College Council
  2. Institutional Effectiveness Council
  3. Student Success Council
  4. Campus Services Committee
  5. Others
- VII. Classified Senate Committee Reports:**
  1. Classified Holiday Luncheon Recap (Abby Sunday)
  2. Staff Handbook
  3. Classified Staff Handbook (Kelsie Gillen & Kyle Elkins)
- VIII. Discussion Items:**
  1. Classified Procedures Process Handbook
  2. New Employee Mentoring (Kelsie Gillen)
- IX. Action Items:**
  1. Classified Retreat (Kyle Elkins & Committee)
  2. New Committee assignments
- X. Open Forum:**
- XI. Adjourn Meeting:**