



Application for HSA Internship Instructions

Public Health 2026 Recruitment

Application Closes: May 8, 2026

Interviews: through mid-June

Internship Start Date (flexible): early July

Open to: current/active Columbia College students only, must be 18 years old or older

1. Please complete required documents:

Retain copies for your own records.

- Application for Employment (required)
- 1-2 Letters of Recommendation (minimum 1 required)
- Resume (required)
- Cover Letter (optional)

2. E-mail completed documents to: HSAInternships@co.tuolumne.ca.us

- In the subject line please put: *HSA Internship – Public Health 2026*
- PDFs of documents preferred

3. Please allow 1-2 weeks to received a confirmation of receipt of documents.

HSA staff will reach out to the e-mail provided to schedule an interview.

If you have any questions, please contact Columbia College Career Services or
HSAInternships@co.tuolumne.ca.us

This Section MUST BE FILLED OUT

A resume may be submitted as supplemental information, but **will not be accepted in lieu of a completed application.**

EMPLOYMENT HISTORY: List your work record for the past 10 years, beginning with your most recent experience. Include volunteer, school and U.S. Military service. Describe the work you did as completely as possible. List each promotion separately. Explain any gaps between employment periods. If more space is needed, use a separate sheet prepared in the same format and attach securely.

_____ TO: _____ MO. YR. MO. YR.	EMPLOYER (BUSINESS OR AGENCY NAME)	TITLE OF YOUR POSITION:	NO. OF EMPLOYEES SUPERVISED BY YOU
HOURS PER WEEK	ADDRESS CITY STATE	NAME OF SUPERVISOR	PHONE #
SALARY: \$	DUTIES:		
REASON FOR LEAVING:			
_____ TO: _____ MO. YR. MO. YR.	EMPLOYER (BUSINESS OR AGENCY NAME)	TITLE OF YOUR POSITION:	NO. OF EMPLOYEES SUPERVISED BY YOU
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