## Official Transcripts from Other Colleges, College Board AP Scores or High Schools

Columbia College requires new students to submit official transcripts of coursework completed at other colleges, College Board AP Scores and high schools. These official documents are evaluated on a first-come, first-served basis and should be received well in advance of your registration date. High school transcripts are required only if you have been out of high school for five years or less.

Request the institution mail your official transcripts to:

Columbia College
Attention: Admissions & Records
11600 Columbia College Drive
Sonora CA 95370

Columbia College will only accept official transcripts that are received in sealed envelopes/unopened envelopes. These documents will become the property of Columbia College and cannot be reproduced or released for any purpose. (Education Code Section 76000, 76001 and 76002, Labor Code Section 3077; Board Policy 5010)

Please contact the Admissions and Records Office if you have any questions, (209) 588-5231.