

Columbia College Classified Senate Agenda

Thursday, January 9, 2024, 3:00 pm

CALL TO ORDER:

A. 3:02 pm

IN ATTENDANCE:

A. Daniel Barsotti, Bryanna Adams, Jennifer Hamrick, Selina Flores, Whitney Call, Rory Thompson, Melissa Anisko, Teicia Downing, Glenn Machovsky, Tira Lawhorn, Cyndi Olsen, Michelle Sandhoff, Mackenzie Steele, Kelci Goss, Tiffeny Flies, Andrea Mattos, Bo Locke, Kelsey Halstead, Nikki Coleman, Shelley Paddack, Jen Fraser, Christina Katosic, Aqil Mosawi, Shelly Davis, Christa Bartels, Oscar Eduardo Martinez, Elissa Creighton.

ANNOUNCEMENTS:

A. Are there any comments or questions on topics from the council/committee reports from November or December?

EXECUTIVE REPORTS:

A. President – Abby Sunday:

- a. No report provided at time of print.
- b. Abby Sunday presented on what was covered at Inservice.
 - i. Abby asks that members please review the inclement weather plan and forward notes/suggestions.
 - ii. The president will be having lunch and/or coffee with new hires moving forward.
 - iii. Donna Cooper confirmed we had 830 FTES in the fall 2024 term.
 - iv. \$5.7 million from the Department of Labor for Healthcare Pathways.
 1. Will be housed under Emily Graham.
 - v. Sierra Business Council grant for feasibility study on building a regional fire training center.
 1. Also have \$2 million for the fire program from a federal grant.
 2. Dr. Tran will be going back to D.C. to ask for more.
 - vi. Director of Housing is on the CCAT team.
 - vii. DSPS adopted clockwork software officially.
 - viii. Job Fair is 3.28 1-4pm in Oak.
 - ix. Housing is at 94% occupancy.
 1. Suggested there be an exit survey to make note of why students are moving out of the dorms.
 - x. Melissa Raby, Lena Tran will be going to Argentina, Peru and Chile to recruit international students.
 - xi. District allocated \$2 million for ADA updates for the Dorms.

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- xii. TouchNet is coming for students to use.
 - 1. Will replace/supplement student IDs.
- xiii. IMC changes.
 - 1. IMC may start charging for reams of paper.
 - 2. New printer is now available.
 - 3. Printing for instruction will be automatically billed, non-instructional will need to provide an account number to be billed.
 - 4. Bo Locke will follow up for clarifications.
- xiv. One time funding is coming out on Friday.
- xv. Remote hybrid work is being rolled out.
 - 1. Staff will need to arrange for this with their manager.
- xvi. Dr. Pamela Walker, educational consultant.
 - 1. Help us to “get back in our lanes” to promote better communication.
 - 2. It was suggested Classified Senate and Academic Senate leadership meet about this consultant and the services they’ll be providing.
- B. President-Elect – Vacant:
- C. VP Report – Melissa Anisko:
 - a. Nothing to report.
 - b. Email has been sent out for nominations for the STAR Award.
- D. Secretary – Jason Pimentel:
 - a. Nothing to report.
- E. Treasurer – Kelci Goss:
 - a. Nothing to report.
- F. Area 1 Rep – Debbie Stewart:
 - a. Nothing to report.
- G. Area 2 Rep – Bryanna Adams:
 - a. No report provided at time of print.
 - b. Concern brought up about vacuuming during business hours.
- H. Area 3 Rep – Glenn Machovsky:
 - a. Nothing to report.
- I. Area 4 Rep – Joseph Gorgulho:

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- a. Nothing to report.

COLLEGE-WIDE COUNCIL AND COMMITTEE REPORTS:

A. Academic Senate – Torri Keever:

- a. Nothing to report.

B. College Council – Abby Sunday:

- a. Nothing to report.

C. College Services Committee – Torri Keever, Christa Bartels:

a. Facilities Update

- i. Dogwood lift being repaired, no ADA path to lift
- ii. AAC auto-openers in the works, February Estimated install
- iii. Parking Lot striping – looking for contractor, want to restripe entire campus
- iv. Handwashing station in Carkeet
 - 1. Is there a work around?
 - 2. It is very expensive and we would need to have a solution to keep the homeless out.
 - 3. An ideal solution would be to build a bathroom in the park.
- v. Public Safety generator in the works
- vi. Planning for EV Chargers underway
 - 1. What level charging will these be?
 - 2. What brand are they?
 - 3. Have the units already been purchased?
 - 4. Will they require an app to use, or will they be able to accept card payment at the machine?
- vii. Willow restroom being planned
- viii. District planning office also working on other modernization requests

b. Housing Update

- i. Verizon has reached out to district about the possibility of installing a tower on campus (est 1-2 years to completion)
- ii. ADA Quotes for Dorms
 - 1. Our initial quote was \$800,000 to bring up to code, recently there was another quote done that came in close to \$4 million. Currently in the process of piecing a part what we

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can do now versus what can wait and be completed with something like a bond or a loan in the future.

- c. Campus Safety Update
 - i. January 7th – Tabletop discussion led by the Sheriff's department concerning campus emergency event – Managers, CHP, Parks rangers will all be in attendance. Discussion only, not an active training event.
- d. Risk Management Update
 - i. Saul Guzman (from MJC) will be Interim Director of Risk Management
 - ii. Hopeful for more training opportunities for faculty and staff
- e. Campus Access Update
 - i. Auto/Welding Parking
 - 1. Gravel area should not be used for student parking.
 - 2. Campus safety and risk management will be assessing the situation and providing guidance.
- f. Dedicated Smoking Areas at Housing
 - i. Scheduling a walk through with Facilities and Security to select an appropriate location
 - ii. Was suggested we take a look at the current campus/district smoking policy to see if it needs updated
 - iii. Also discussed that we need to include the no smoking areas on new campus maps
- g. Housing Parking Policy
 - i. Having issues with guests to student housing.
 - 1. Would be helpful to have designated parking spaces similar to an apartment building (numbered spots with designated guest spots)
 - ii. Options will be explored
- h. Care/Feeding for Parcourse
 - i. Tabled for future discussion
 - ii. Was brought up that the outdoor adventure club helps maintain trails on campus
 - iii. Also mentioned that facilities recently cleared main par course and it is in good shape
 - iv. All discussion of homeless activity on trails behind Simons Field

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- i. Ponderosa Heating/Cooling Issues
 - i. Thank you to facilities for their recent work getting the situation temporarily fixed
 - ii. The ASCC recently voted that they would like to purchase a new heating/cooling system for the building to provide a permanent fix
- j. ADA Doors for Math Lab
 - i. College can purchase out of their own funding, suggested to put in a one-time funding request when they come out
 - ii. Door is within ADA compliance
- k. Protocol for After-hours mobility assistance (DSPS)
 - i. Tabled for next meeting
 - ii. There was a short discussion about the Campus Closure for Inclement Weather document and that there were additional questions regarding mobility assistance in those situations. Any questions/feedback should be sent to Sandra Smith.
- l. Installation of “Tram Stop Here” location signs
 - i. Facilities will add pavement markers to list for campus striping project
 - ii. Security oversees campus signs; they can have facilities install
- D. Cultural Enrichment Committee – Andrea Mattos:
 - a. Nothing to report.
- E. Distance Ed Committee – Daniel Barsotti, Whitney Call:
 - a. Nothing to report.
- F. District Financial Advisory Council – Vacant:
- G. District Technology Advisory Committee – Daniel Barsotti:
 - a. Nothing to report.
- H. Diversity, Equity, and Inclusion and Accessibility Committee – Teicia Downing:
 - a. Next Meeting: Thursday, February 20, 2025, at 9:30 am
- I. Finance Committee – Vacant:
- J. Foundation Committee – Jennifer Fraser:
 - a. Nothing to report.
- K. Institutional Effectiveness Council – Lydia Browning:
 - a. Nothing to report.
- L. District Policy and Procedure Committee - Elissa Creighton:
 - a. Nothing to report.

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M. Student Success Council – Bryanna Adams:

a. Nothing to report.

N. Teaching and Learning Committee – Bo Locke:

a. Nothing to report.

O. Technology Committee – Bo Locke:

a. No report provided at time of print.

b. Classroom updates.

i. Tech Services is looking for space to store equipment for classroom modernization.

P. YCCD Public Safety Advisory Committee – Gary Grazioli:

a. Nothing to report.

CLASSIFIED SENATE COMMITTEE REPORTS:

A. Hiring Prioritization Committee – Abby Sunday:

a. No report provided at time of print.

b. Final report has been sent to admins.

B. Fundraising Committee – Kelci Goss:

a. Meeting later in January!

b. Please email Kelci Goss if you are interested in joining.

C. Newsletter – Jason Pimentel:

a. Nothing to report.

D. Retreats – Bryanna Adams:

a. No report provided at time of print.

b. Classified Senate Retreat: Thursday, June 26, 2025

E. Scholarships – Melissa Anisko:

a. Nothing to report.

ACTION ITEMS:

A. None at this meeting.

FOR THE GOOD OF THE ORDER:

A. Former students who've completed the fire program may be on their way to southern California to fight the wildfires. Please keep them in your thoughts.

MEETING ADJOURNED:

A. 4:24 pm