## MEMORANDUM OF UNDERSTANDING

## TO WHOM IT MAY CONCERN:

Representatives of Columbia College Classified Senate and CSEA, Chapter 420, have agreed to the following:

All YCCD classified staff are represented by CSEA for issues involving working conditions, negotiations, reclassification and all contract issues. The Columbia College Classified Senate will not involve itself in these issues and members will support CSEA negotiations and decisions made on behalf of classified staff.

The Classified Senate represents the Columbia College classified employees in the shared governance system and provides

- a forum for communication on institutional issues
- membership on all appropriate campus committees
- promotion and support of professional and personal growth
- knowledge and expertise in the institutional decision making process

CSEA, Chapter 420 and Columbia College Classified Senate agree to keep communication open and on-going in an effort to best serve all concerned.

A schedule of meetings and copies of all agendas and minutes of Columbia College Classified Senate meetings will be sent to the President of CSEA, Chapter 420. A standing invitation is extended to the President or representative to attend Columbia College Classified Senate meetings.

For Columbia College Classified Senate:

For CSEA, Chapter 420:

Cindy Fraguero, President

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Date