

# Standing Committee

## Teaching, Learning, and Community (TLC) Initiative

(Professional Development Committee)

**Purpose:** The mission of the Teaching, Learning and Community Initiative is to promote excellence in teaching and learning across the entire college community – students, staff, faculty and administration – in an ongoing climate of growth and improvement.

**Special Guidelines, Parameters, and/or Resources:**

- Organize and promote professional development activities and themes across the entire campus for all employees.
- Provide analysis and recommendations on professional development in response to campus needs and research about effective professional development strategies.
- Collaborate with Deans, Vice Presidents, and the College President, who coordinate flex and in-service days, to promote continuity and high-quality programming.
- Collect and disseminate outcomes of professional development activities.
- Collaborate with Academic and Classified Senates on plans and implementation.
- Assess and communicate the impact of TLC activities on creating a culture of meaningful assessment.

**Structure:** The TLC initiative responds to emerging campus needs and resources for professional development; therefore, the structure is intentionally minimal to respond in a timely manner. TLC is co-facilitated by two faculty members receiving reassigned time and one classified professional through an agreement with Academic Senate and Classified Senate.

**Role in Participatory Governance:** TLC is a Standing Committee of the College. It provides recommendations to and conducts professional development opportunities on behalf of and in cooperation with other councils or committees as appropriate.

**Meeting Schedule:** TLC leaders meet regularly. An ad hoc group meets as needed throughout the semester.

**How Work is Communicated:** Email, In-Service and Flex Day Presentations, Flyers, Workshops. To ensure ongoing communication, one faculty co-facilitator serves as a member of the Institutional Effectiveness Council, whose charge includes overseeing professional development, and the other serves on another council or standing committee such as the DEI Committee that provides extensive professional development opportunities to the campus community.

**Agendas and Minutes:** No formal agenda or meeting minutes recorded. Recommendations are formulated and shared with participatory governance councils or other committees as needed.

**TLC Membership:**

- **Tri-Chair**
  - 2 Faculty Co-Facilitators
  - 1 Classified Professional
- Vice President of Instruction (VPI)
- Executive Secretary to the VPI
- Others as needed (ad hoc)