

# Curriculum Committee

A Committee of the Academic Senate

Committee Chair(s): Curriculum Chair

**Purpose:** Under the auspices of the Academic Senate, the Curriculum Committee meets regularly to evaluate and establish curriculum within the parameters of Education Code and YCCD/Columbia College policy.

**Special Guidelines, Parameters, and/or Resources:**

Compliance with Brown Act;

Compliance with Title 5 "Academic and Professional matters" 10+1;

Timelines for courses to be entered into ASSIST;

State Chancellor's Office approvals;

CurricUNET;

Access Database;

UC/CSU transfer requirements; and

State mandates, i.e., SB1440

**Meeting Schedule:** Weekly.

**How Work Is Communicated:** Email, agendas, minutes, by phone, regular meetings between Curriculum Chair and Vice President of Instruction, Curriculum Chair and Curriculum Specialist and Curriculum Chair and Curriculum Secretary, regular report outs to the Academic Senate Council and full Academic Senate.

**Recommendations Go To:** Curriculum Chair; Curriculum Secretary; Curriculum Specialist, NOTE: Curriculum Process Specialist and Curriculum Secretary to submit approved curriculum to the YCCD Board of Trustees and the State Chancellor's Office.

**Agendas and Minutes:** Posted on the Curriculum Committee webpage.

**Membership:**

Faculty Chair (non-voting except to break a tie)

Faculty (Artic. Officer)

Faculty (LSS Rep)

Faculty (Dist. Ed. Rep)

Faculty (A&S Rep)

Faculty (CTE Rep)

Faculty (At-large Mem.)

Faculty (At-large Mem.)

Student Representation (non-voting)

Faculty Intern (non-voting)

Liaison/Resource Members (non-voting):

Vice President of Instruction

Vice President of Student Services Dean of Student Services

Dean of Arts, Sciences & Human Performance

Dean of Career Technical Education

Admissions & Records Registrar

Director of Student Financial Services

Academic Senate President

Student Learning Outcomes Workgroup Representative